

Minutes
Gates Public Library
Board of Trustees
October 20, 2010

Present: Peter Derry, President; Kirk Kettinger, Vice President; Amy Gardner; Neelima Gokhale; Paula LaManna; Bob Renehan; Mark Assini, Supervisor; Karen Kase-McLaren, Director

Absent: Linda Tribotte

- I Meeting was called to order at 7:00 p.m.
- II Agenda Changes: Under XI a. MCLS Cost Shares
- III Visitors' Comments: Visitor Susan Swanton requested the Board recognize the Friends for their donation of approximately \$44,000 to help cover the library move to the new building in the spring. She also informed the Board that she has volunteered the new library's meeting room for the Empire Friends Council next April if building is ready.
- IV Supervisor's Comments: Mr. Assini reported that the Town of Gates has decided not to be part of the county consortium of health care with MVP. Shortly after the plan with MVP was selected, Excellus offered a plan to the town of Gates that Mr. Assini felt was a much better plan with significant reduction in costs to the town. He has signed the contract with Excellus and will be in touch with the bargaining units in the town to get their feedback.
- V Correspondence: Director Kase McLaren reviewed correspondence and made available for Board perusal.
- VI Approval of Minutes:
 - a. A motion to approve the September 15, 2010 minutes was made by Bob Renehan, seconded by Kirk Kettinger and motion carried unanimously.
 - b. A motion to approve the September 29, 2010 minutes was made by Bob Renehan, seconded by Kirk Kettinger and motion carried unanimously.
- VII Approval of Personnel Report: A motion to approve the personnel report was made by Paula LaManna, seconded by Amy Gardner and motion carried unanimously.
- VIII Financial Review:
 - a. Approval of Financial/Year to Date/Budget Projection Reports: A motion to approve the reports submitted was made by Paula LaManna, seconded by Bob Renehan and motion carried unanimously.
 - b. Approval of Transfers: None required.
 - c. Approval of Bills to be Paid: A motion to approve claims #294-341, accounts payable claims #21864-21866 and #21880-21884, including payrolls #19, 20 and 21, for a total of \$126,624.50 was made by Bob Renehan, seconded by Neelima Gokhale and motion carried unanimously.
- IX Items Requiring Board Action:
 - a. Approval of Letter of Understanding and Design Proposal: Director Kase McLaren presented information to the Board. Information is a summary of proposal of work from CLC as the chosen designer for interior of new library. A motion to approve the letter of understanding and design proposal was made by Bob Renehan, seconded by Kirk Kettinger and motion carried unanimously.

- X Reports: All reports accepted as written. President Derry commends staff on their weeding for future move and on the number of programs being held.
- XI Items for Board Discussion:
- a. MCLS Cost Shares: Director Kase McLaren presented to the board information on the possible contributions libraries will have to make in the next couple of years to be a part of the Monroe County Library System. Due to the budget gaps the main library is experiencing, cost shares will have to be increased. Director will keep Board informed of decisions.
 - b. Board Committees: Those committees commented on –
 2. Friends: Meeting was held on 10/13. Director presented Wish List to Friends Board. There will be poetry contest again in conjunction of the Spring Celebration. Book Sale will be from 10/28-11/2.
 10. Building Funding: Trustee Kettinger presented a draft of the fundraising brochure that is being designed. Mr. Kettinger requests any changes to brochure to be passed on to him as soon as possible.

Having no further business to discuss, a motion to adjourn the meeting was made by Bob Renehan, seconded by Neelima Gokhale and motion carried unanimously. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Sandra Kilbury
Recording Secretary