

Minutes
Gates Public Library
Board of Trustees
May 19, 2010

Present: Peter Derry, President; Kirk Kettinger, Vice President; Neelima Gokhale; Bob Renehan; Linda Tribotte; Mark Assini, Supervisor; Karen Kase-McLaren, Director

Absent: Amy Gardner; Paula LaManna

- I Meeting was called to order at 7:00 p.m.
- II Agenda Changes: Remove item XI b. Gates Chili Post digitized edition and add item XII a. Volunteer Luncheon
- III Visitors' Comments: None
- IV Supervisor's Comments: Supervisor Assini stated that town employees are eligible for discounts on their cell phone accounts. Mr. Assini also spoke about the pros and cons of the library renovating the current building versus relocating to a new building. Much discussion on this issue will continue in the future.
- V Correspondence: Director Kase-McLaren reported on: 1. A letter from Linda Rock, Executive Director of the Friends of the Rochester Public Library, noting the help and support the Gates Library and staff were to a young patron; 2. Flyer on a new one-on-one computer training class the Internet Librarian is initiating; 3. Information on the "Westside Reading War" between the Gates and Chili libraries during the summer reading session and 4. A newspaper article on Rita Kuder, library volunteer for many years, and other library publicity.
- VI Approval of Minutes: A motion to approve the April 21, 2010 minutes was made by Bob Renehan, seconded by Neelima Gokhale and motion carried unanimously.
- VII Approval of Personnel Report: None required.
- VIII Financial Review:
 - a. Approval of Year to Date/Budget Projection Reports: Director Kase-McLaren noted that the library has spent 42% of its budget through April. A motion to approve the reports submitted was made by Linda Tribotte, seconded by Kirk Kettinger and motion carried unanimously.
 - b. Approval of Transfers: None required.
 - c. Approval of Bills to be Paid: A motion to approve claims #114-155, accounts payable claims #21739 and 21760-21766, including payroll # 9 and 10, for a total of \$103,658.08, was made by Linda Tribotte, seconded by Bob Renehan and motion carried unanimously.
- IX Items Requiring Board Action:

No items were presented for Board approval.
- X Reports: All reports were accepted as written.
- XI Items for Board Discussion:
 - a. Petition and Resolution to amend the Charter of the Gates Public Library: Director Kase-McLaren reported that the State Education Department requires a change in the wording to our

Charter. The change consists of changing the words, “located in” to “service area”. The cost to make this change is \$60. A motion to change the wording in the Gates Public Library Charter per the request of the New York State Education Department was made by Linda Tribotte, seconded by Bob Renehan and motion carried unanimously.

b. Board Committees: Those committees commented on –

2. Friends: The annual meeting was held on May 4. Readers’ Theater Group performed five stories and Steve Marshall, library page, was the recipient of the Freislich Award (\$50). The new officers will be elected in June.

8. Technology: Electrician is scheduled to install pole for new computers.

XII Items of Information:

a. Volunteer Luncheon: Director Kase-McLaren reported that the annual luncheon in honor of the library’s volunteers will be held on Thursday, June 17 at 12 noon.

Having no further business to discuss, a motion to adjourn the meeting was made by Bob Renehan, seconded by Neelima Gokhale and motion approved unanimously. Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Sandra Kilbury
Recording Secretary