

Minutes  
Gates Public Library  
Board of Trustees  
January 20, 2010

Present: Peter Derry, President; Kirk Kettinger, Vice President; Amy Gardner; Neelima Gokhale; Paula LaManna; Bob Renehan; Linda Tribotte; Mark Assini, Supervisor; Karen Kase-McLaren, Director

- I Meeting was called to order at 7:01 p.m. by President Derry.
- II Agenda Changes: Remove item XI b. Library Board Goals for 2010 from agenda
- III Visitors' Comments: No visitor comments were made. At this time the Facebook Committee for the library made their presentation of the library's new Facebook page.
- IV Supervisor's Comments: Supervisor Assini stated that the library is an important asset to the town of Gates and that he hopes to help the library with a number of things to make it the best library it can be.
- V Correspondence: Included in the correspondence that was available for Board perusal was a thank you note to the library from Doris Kern's (library volunteer) family for the donation made in their mother's name and various newspaper publicity.
- VI Approval of Minutes: A motion to approve the December 9, 2009 minutes was made by Bob Renehan, seconded by Paula LaManna and motion carried unanimously.
- VII Approval of Personnel Report: None required.
- VIII Financial Review:
  - a. Approval of Financial/Year to Date/Budget Projection Reports: A motion to approve the reports submitted was made by Paula LaManna, seconded by Neelima Gokhale and motion carried unanimously. All final 2009 reports will be submitted at the February, 2010 meeting.
  - b. Approval of Transfers: None required.
  - c. Approval of Bills to be Paid: Two sets of bills need approval: Final 2009 and January 2010.
    1. A motion to approve the final 2009 bills, claims #327-348, accounts payable claims #21621-21624, including payroll #26 was made by Paula LaManna, seconded by Linda Tribotte and motion carried unanimously.
    2. A motion to approve the January, 2010 bills which includes claims #1-14, accounts payable claims #21645-21649, including payroll #1, was made by Linda Tribotte, seconded by Bob Renehan and motion carried unanimously.
- IX Items Requiring Board Action:
  - a. Action on Portrait of Col. Robert Abbott: Vice President Kettinger spoke with Roberta Abbott Buckle regarding the family's wishes on what to do with the portrait that has been hanging in the library for many years. Mr. Kettinger stated that the family of Col. Robert Abbott wishes to have the portrait back. A motion to approve the return of the portrait of Col. Robert Abbott to Roberta Abbott Buckle was made by Kirk Kettinger, seconded by Amy Gardner and motion carried unanimously.

- X Reports: All reports accepted as written, including a. Special Reports: 1. Report on Seminar for *At Risk Youths* by Heidi Jung; 2. Long Range Plan 2009 Report and 3. Year End Statistical Graphs.
- XI Items for Board Discussion:
- a. Presentation of Gates Public Library Facebook Page: The presentation was done at the beginning of meeting as noted in visitors' comments.
  - b. Library Board Goals for 2010: Tabled.
  - c. Board Committees: Those committees commented on –
    - 1. Town Board: No library issues were discussed at meeting.
    - 2. Friends: The Friends will be having a book sale January 27-30; the annual meeting will be on May 4<sup>th</sup>; the poetry contest will be held once again with the winner being announced at the annual meeting, along with a Reader's Theater Group presentation.
    - 9. Building Planning: Ms. Kase-McLaren stated that we should be notified soon regarding the grant we applied for.

Having no further business to discuss, a motion to adjourn the meeting was made by Bob Renehan, seconded by Kirk Kettinger and motion carried unanimously. Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Sandra Kilbury  
Recording Secretary