

Minutes  
Gates Public Library  
Board of Trustees  
April 21, 2010

Present: Peter Derry, President; Amy Gardner; Neelima Gokhale; Paula LaManna; Bob Renehan; Linda Tribotte; Mark Assini, Supervisor; Karen Kase-McLaren, Director

Absent: Kirk Kettinger, Vice President

Visitors: Susan Swanton, Gail Renehan, Terry Bietry, Donna Peasley

I Meeting was called to order at 7:00 p.m.

II Agenda Changes: Add under XI b. 1. Search committee to fill Children's position; add under XI b. 2. 2010 Library Board goals

III Visitors' Comments: Susan Swanton commented wording "checked for visitors" be struck from March 24<sup>th</sup> minutes. Susan Swanton also stated she is writing a book of the history of the Gates Public Library for the library's 50<sup>th</sup> Anniversary and the Friends of the Gates Public Library will donate funds to publish it. Rick's Prime Rib will have a booth at the Gates Celebration on June 26<sup>th</sup> and some proceeds will be donated to the Friends of the Gates Public Library.

IV Supervisor's Comments: Mark Assini, Town Supervisor had another commitment to attend to, but stated before he left the meeting, that he supports the idea of a library renovation and is in preliminary discussions re` this project.

V Correspondence: Ms. Kase McLaren presented correspondence to the board for their perusal.

Presentation of Reader's Theater by Donna Peasley: At this time, Donna Peasley presented to the Board background and information about Reader's Theater. She proceeded to state that the group consists of 3<sup>rd</sup> -6<sup>th</sup> graders and they practice and perform a comedy story. They will perform at the Friends Annual Spring Meeting on May 4<sup>th</sup>.

VI Approval of Minutes: A motion was made to strike the words "checked for visitors" in the last paragraph of the March 24<sup>th</sup> meeting minutes was made by Bob Renehan, seconded by Amy Gardner and motion carried unanimously.

VII Approval of Personnel Report: none

VIII Financial Review:

a. Approval of Financial/Year to Date/Budget Projection Reports: A motion to approve the financial reports submitted was made by Paula LaManna, seconded by Bob Renehan.

b. Approval of Transfers: None required

c. Approval of Bills to be Paid: A motion to approve claims #77-113, accounts payable claims #21709 and claims #21734-21738, including payrolls 7 & 8 for a total of \$105,141.30 was made by Paula LaManna, seconded by Linda Tribotte and motion carried unanimously.

IX Items Requiring Board Action:

a. Approval of Annual Report to the State: Ms. Kase-McLaren presented the Annual report to the State to the board. Ms. Kase-McLaren explained the comparisons of 2008 to 2009 and

discussion ensued. A motion was made by Bob Renehan to accept the Annual Report to the State, seconded by Neelima Gokhale and motion carried unanimously.

X Reports: All reports accepted as written.

XI Items for Board Discussion:

a. Board Committees:

1. Town Board: There was no discussion re` the library at the Town Board meeting. The Town Board will propose to change the time of future meetings from 8 to 7:30 p.m..

2. Friends: The Friends will purchase frames for the directors' photos taken by Alexander Piller's photography studio. The Annual Spring meeting of the Friends of the Gates Public Library will be held on May 4<sup>th</sup>. The poetry winners will be announced and the Reader's theater will perform. May 5<sup>th</sup> started the Spring booksale run by the Friends of the Gates Public Library. It was reported that the Friends will need to start paying sales tax on the sale of books at our book sales as advised by the Town of Gates Finance Director.

3. Grants: The digitizing project for the Gates Chili Post is ahead of schedule.

8. Technology: It has to be determined if there is enough electrical line in the area where the new computers will be placed.

9. Building Planning Committee: The architects presented a master schedule to keep within the guidelines of the construction grant for the renovation.

b. Other items for discussion

1. Search Committee to fill Children's position.: The board was informed Donna Peasley will be retiring on June 29, 2010. A committee of Karen, 2 Board members and a staff volunteer will hopefully meet the first week of May.

2. Library Board Goals: An email draft of Board goals were reviewed by the director and the Board. Discussion ensued. Trustee Derry will finalize the goals for the next meeting.

At 7:56 p.m. a motion to go into executive session for personnel discussion was made by Amy Gardner, seconded by Bob Renehan and motion carried unanimously.

A motion was made by Bob Renehan, seconded by Linda Tribotte to adjourn the meeting at 8:37 p.m.

Respectfully submitted,

Donna Andolina  
Acting Recording Secretary